



**PLEASE COMPLETE IN
BLOCK CAPITALS**

EAAS Training Course Application Form

EAAS course details:

Venue: _____ Date: ____/____/____ Course number: _____
Leave blank – to be added by the DofE/LO

Your details:

Mr/Mrs/Miss/Ms First name: _____ Middle name(s): _____

Surname: _____ Date of birth: ____/____/____

Home address: _____

Post code: _____

Home tel: _____ Mobile: _____

Email: _____ eDofE ID No (if applicable): _____

What types of expeditions would you like to assess? You must be technically competent for each mode of travel. Please tick:

- Walking Horse riding Cycling
 Water: canoeing Water: sailing Water: rowing

At what level(s) would you like to assess? Bronze Silver Gold

Please complete all parts of Sections A-C

Section A: Current DofE affiliations

Are you associated with a DofE Licensed Organisation/Approved Activity Provider/Assessor Network? Yes No

If Yes which one(s)? _____

Section B: Qualifications/experience

Please list below any information, qualification or experience that shows why you would be a suitable Expedition Assessor. Suitable examples might be: National Qualifications (e.g. NGB courses– e.g. ML, LLA, BEL, BCU), with dates achieved; First Aid or other relevant training; Other DofE MTF training course or DofE experience (e.g. being a DofE Supervisor); Hillwalking/practical expedition experience.

Section C: Delegate's declaration

1. I fulfil the following pre-requisites:

- I have completed the online *e-induction* module at www.DofEtraining.org and attach the 'Letter of completion' to this application form.
- I have completed the EAAS *pre-course learning* at www.DofEtraining.org and attached the 'Letter of completion to this application form.
Note: Assessors who wish to operate at Gold Level (or Bronze/Silver Assessors who operate in Wild County) must also complete the Gold Assessors *e-learning* module (found at www.DofEtraining.org) and submit the 'Letter of completion'.
- I have an official endorsement of technical competence (see section D).
- I am aged 18 years or over.
- I enclose my course fee (which includes the DofE's accreditation fee) or invoice details.
- I enclose a passport-size photograph with my name written clearly on the reverse, or have provided an electronic copy.

All documents listed above must be sent with this form for you to be accepted onto the course.

2. I believe I have the necessary outdoor experience/qualifications.

3. I have a detailed working knowledge of the following expedition area(s): _____

4. I understand that being an Expedition Assessor requires me to declare that I have not at any time, within the United Kingdom and its dependencies, or in any other country or territory, been found guilty by a court of any offence concerning children or young people under 18 years of age, nor bound over, placed on probation, cautioned, or discharged conditionally or absolutely in relation to such offences.

Delegate's signature: _____ Date: ____/____/____

Please note: accreditation is achieved by undertaking a Supported Assessment. This must be completed within two years of attending the EAAS training course. If accreditation has not been achieved within this time, the training course must be attended again.

Now ask your LO/AN/AAP to complete section D.

Note: This section must be endorsed by your LO/AN/AAP in order for you to attend the course.

Section D: Official endorsement

This section should be signed either by the Licensed Organisation's DofE Manager, Assessor Network Coordinator or AAP Manager.

Technical Competence:

Name of delegate: _____ is acceptable to the Licensed Organisation/Assessor Network/AAP. I can confirm that he/she is a suitable applicant for the EAAS training course and fulfils the following requirements (please tick each box to confirm):

- Has the necessary outdoor experience and/or qualifications to meet the requirements of the Licensed Organisation/ Assessor Network/AAP.
- Has attached the *e-induction* 'Letter of Completion'
- Has attached the EAAS *pre-course learning* 'Letter of Completion'
- Has attached the Gold module 'Letter of Completion' (for Assessors of Gold expeditions or Assessors of Bronze/Silver expeditions in wild country)
- Has enclosed a passport-size photograph, with their name clearly written on the reverse, or provided an electronic copy.

For operating at the following level: Bronze/Silver Gold (*includes working at Bronze/Silver level*)

I can confirm that the Licensed Organisation/Assessor Network/AAP will support the delegate in the supported assessment phase of the EAAS using an approved Supporting Assessor.

Safeguarding checks:

I can confirm that all the necessary safeguarding checks (including a disclosure undertaken by the relevant national body) according to my Licensed Organisation's or the DofE's safeguarding policies have been undertaken for this person.

continued...

Endorsement:

I confirm that I support the delegate's Training Course application. Our LO/AN/AAP accepts legal responsibility for the Assessor while they are performing their role with our organisation.

Signature: _____ Date: ____/____/____

Print Name: _____

Position: _____

Name of LO/AN/AAP: _____

Once you have the endorsement of your LO/AN/AAP, complete section E.

Section E: Course booking details

I enclose a cheque for £_____

payable to: _____

Do you have any dietary or access requirements?

Invoice details *(Please complete if an invoice has been requested by the Region/Country Office.)*

Name: _____

Role: _____

Address: _____

Post code: _____

Purchase order no. (if required): _____

Receipt required? Yes No

DofE use only

Invoice Number: _____

Authorisation signature: _____

Please send the signed form, together with the payment and all the documents listed in Section C, to the DofE Region/Country Office listed below: